

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD AUGUST 6, 2014 AT THE COTTONWOOD COUNCIL CHAMBERS, 826 N MAIN STREET, COTTONWOOD, ARIZONA.

Chairman Moeny called the meeting to order at 6:00 p.m.

**ROLL CALL**

Roll call was taken as follows:

**Commission Members Present**

Jim Moeny, Chairman  
Bill Tinnin, Vice Chairman  
Bill Wade, Commission Member  
Ron Krumm, Commission Member

**Staff Members Present**

Morgan Scott, Development Services Operations Manager  
Kelly Jobe, Administrative Assistant-Airport & Public Works

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Chairman Moeny led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion was made to approve minutes for June 4, 2014 meeting. All approved.

**BRIEF SUMMARY OF CURRENT EVENTS**

Brief Summary of events is presented by- Morgan Scott, Development Services Operations Manager

AWOS - application for frequency is with the FAA. Could possibly take up to a year to be completed and issued. It is waiting on Mexican frequency access.

Helicopter Operations - would like to move forward by introducing helicopter operations procedures. We are looking at Sedona's guidelines for references.

Through the Fence Policy - We are moving forward on the fence policy. Still in the process of reviewing and updating.

FAA Update - We are in the process of having items in place and corrected that has been requested by the FAA.

**OLD BUSINESS**

Wall of Honor - Airport Committee met and have two candidates for approval; Don Thompson and Ralph Wandry for the initial members of the wall. Motion was approved. Ceremony will be held on a Saturday at the Airport with a date to be set for early 4<sup>th</sup> quarter of 2014. Mayor would like to be present.

Airport Gate Card Reader – A card holder letter has been drafted. We will be taking to City Attorney to discuss fee and policy changes. We will have updated quotes on the reader when we are ready to move forward.

## **NEW BUSINESS**

Airport Capital Improvement Program (ACIP) - This has been completed and handed out. The final item for 2014 is the fence on the west side of hangars and east of the skydiving road. The fence will go from 4' to 6'. The access points will remain the same.

## **Adjournment**

A motion to adjourn was made, meeting adjourned.

DRAFT